

## NVLSA SCHOLARSHIP PROGRAM

### I. PURPOSE

To help make it possible for deserving men and women wishing to further their education to attend the school or college of their choice, with special emphasis on legal support staff personnel, and to create a public awareness that NVLSA stands ready to help make it possible for deserving men and women to further their education.

### II. ELIGIBILITY REQUIREMENTS

#### A. Persons eligible for the scholarship award shall include

1. any person who has been accepted in an accredited institution of higher learning (including college, business college, etc.)

and

2. any member of this Association who has been accepted in an accredited institution of higher learning (including college, business college, etc.).

#### B. Applicants must --

1. Provide satisfactory statements from required references;
2. Have a grade point average of "B" substantiated by grade transcript of school or college applicant is currently enrolled in or last attended.
3. Applicants nominated in prior years, including winners, are eligible to make application for the award so long as all other conditions of the application are adhered to.

### III. THE AWARD

#### A. Amount of Award

The amount of the award for the ensuing year shall be determined annually by the membership of NVLSA... *the association for legal professionals*.

#### B. Basis for Award

The award will be made on the basis of applicant's scholarship achievement and leadership ability. Special attention shall be given to the autobiographical statement content and why the applicant wishes to pursue his or her chosen career. Although financial need is one of the considerations, it is not the main consideration. Often those students who demonstrate the

greatest level of financial need are eligible for state or federal assistance. The award shall be given to a deserving person as a recognition of achievement, with special emphasis on prospective legal support staff personnel.

C. Conditions

1. The scholarship must be accepted by the college or school the recipient chooses to attend.
2. Payment of the award will be made directly to the college or school chosen by the recipient.
3. Payment of the award shall be made directly to the college of the recipient's choice in time for the commencement of classes upon receipt of proof of enrollment at the college or school chosen by the recipient.
4. The recipient of the award is under no obligation other than to exert his or her best efforts toward obtaining an education.
5. All information supplied to the NVLSA Scholarship Chairman shall be kept strictly confidential.

D. Miscellaneous

1. The full amount of the award is to be applied toward school or college expenses.
2. Any winner having accepted the award who thereafter finds that he or she will be unable to attend school shall notify the NVLSA Scholarship Chairman promptly.
3. Should unforeseen circumstances prevent a recipient from continuing his or her education after the scholarship funds have been used, no effort will be made to seek reimbursement of the award.
4. If a student must leave school or college because of unforeseen circumstances during the year in which the scholarship award is being used, his or her account will be summarized and prorated according to the regulations of the institution. The portion to be refunded shall be returned to the NVLSA Scholarship Chairman.
5. If at a future date a student wishes to contribute to the NVLSA Scholarship Program when he or she has become self-sustaining, he or she may do so through the NVLSA Scholarship Chairman.

#### IV. APPLICATIONS

- A. The deadline for receiving all applications shall be **April 1** of each calendar year. Any applications received thereafter will be disqualified.
- B. The application and all attachments must be submitted in triplicate.
- C. The application forms used must be those provided by NVLSA.
- D. Each application must be accompanied by --
  - 1. A typewritten narrative autobiographical statement on one page (8½ x 11) of paper showing the following:
    - (a) date of birth
    - (b) schools attended
    - (c) employment history
    - (d) school activities
    - (e) hobbies
    - (f) career goals
    - (g) brief statement telling why applicant wishes to pursue his or her chosen career
    - (h) brief statement telling why applicant desires to award (need for financial assistance should be included)
  - 2. A copy of the applicant's school transcript, with cumulative grade point average computed.
  - 3. An evaluation of applicant's leadership qualities, to be furnished by a member of the faculty of the school applicant has been attending.
  - 4. Letters of recommendation from two (2) unrelated parties attesting to the applicant's activities and leadership record in the community; a description of the applicant's character, personality, and drive.
  - 5. **Please send your NVLSA scholarship application to:**

**Robin Wilson, PLS  
Chairman, NVLSA Scholarship Committee  
14 Chaps Lane  
Fredericksburg, VA 22405**

